



# Head of Services

and Designated  
Safeguarding Lead

(Maternity cover)



# Hello!

Inspire is a charity dedicated to helping young people discover their purpose and fulfil their potential. Each year, over 2,500 young people turn to us for support, guidance, and opportunities.

Our mission is rooted in the belief that every young person deserves the chance to lead a confident and fulfilling life. That's why we focus on all aspects of wellbeing—mental, physical, emotional, and social—to equip young people with the tools and guidance they need to succeed.

To make that all possible, we have an eclectic mix of brilliant people working to do great things for others. We're committed to creating a supportive working environment where both our team and the young people we serve can thrive. We hope this pack gives you a better understanding of who we are!

## The role

**Title: Head of Services & Designated Safeguarding Lead**

**Reports to: CEO**

**Contract: Maternity cover (one year contract)**

**Base: Ipswich or Lowestoft site  
(with an expectation to travel throughout Suffolk)**

**Salary: £30,398 - £42,724**

**Hours: Full Time (Monday- Friday)**

**Driver's license and car is essential**

# The role continued...

As the Head of Services, you will provide strategic and operational leadership across all youth-facing delivery areas of the charity. Working closely with the CEO and Senior Leadership Team, you will be responsible for ensuring that our services are high quality, insight-driven, and aligned to our vision of empowering every young person to realise their potential.

This role leads and supports a team of Service Leads delivering across the key thematic areas of:

- Youth Engagement
- Wellbeing
- Personal Development and Skills

You will have management responsibility of service budgets, key funding streams, and commissioned contracts that support delivery, ensuring resources are managed effectively and aligned to strategic priorities. This includes building and managing relationships with key funders, partners, and stakeholders to strengthen our impact and sustainability.

You will work closely with the Head of Quality, Compliance and Systems in shaping and embedding our evolving delivery model, ensuring that young people are at the heart of everything we do. As the Designated Safeguarding Lead (DSL), you will ensure robust safeguarding practices across the charity and be a central figure in promoting a culture of safety and continuous improvement.

This role plays a central part in delivering the charity's strategic priorities, Led by Youth, driven by insight, growing with purpose, with an initial focus on stabilising and strengthening services during the current Transition phase, while building strong foundations for future growth and impact.



# Key responsibilities

- Lead and oversee Inspire's services, making sure they are high-quality, effective and aligned with our values and priorities.
- Work with the CEO and Senior Leadership Team to shape and develop services based on youth voice, insight and good practice.
- Lead, support and develop Service Leads, creating a positive and collaborative culture focused on learning and good outcomes for young people.
- Act as Designated Safeguarding Lead, ensuring safeguarding is taken seriously across the organisation and embedded in everyday practice.
- Oversee budgets, contracts and funding requirements, making sure resources are managed responsibly and expectations are met.
- Use data, feedback and impact to improve services and keep them responsive to young people's needs.
- Build strong relationships with funders, partners and stakeholders, representing Inspire externally and supporting future opportunities and growth.



# The person profile

We're looking for an experienced, grounded leader who cares about making a real difference for young people. Someone who can lead strategically while staying connected to the day-to-day reality of the work.

## You'll be...

- Experienced in leading youth services and delivering positive outcomes for young people.
- Confident managing and developing teams across youth work, wellbeing and personal development.
- Organised and able to manage priorities, plans and delivery effectively.
- Strong on safeguarding, with a clear commitment to safe practice and support.
- Comfortable managing budgets, contracts and funding requirements responsibly.
- Able to use feedback, data and young people's voices to improve services.
- A collaborative leader who builds trust, supports others and encourages accountability.
- Skilled at building positive relationships with partners, funders and stakeholders.
- Passionate about helping young people thrive and involving them in shaping support.



# The benefits

Join Inspire and be part of a team that genuinely cares about young people and each other. We want staff to feel supported, valued and able to enjoy a healthy work-life balance.

## What we offer...

- Training, development and opportunities to grow your career at Inspire.
- An extra day off for your birthday.
- Additional gifted leave over Christmas.
- Increased annual leave and pension contributions with length of service.
- Free holiday club places for staff children aged 5–11.
- Free branded uniform.
- Free parking at all sites.



We're committed to creating an inclusive workplace where people feel welcome, respected and able to be themselves.

**Most importantly, you'll be part of work that makes a real difference to young people every day.**



# How to apply



If you have the right skills and experience to fulfil this role, we'd love to hear from you! Inspire is committed to creating an inclusive and equitable workplace and we warmly welcome applications from individuals of all backgrounds.

**Applications to be submitted by Monday, 8th June 2026. Please send a covering letter and CV to Andy Crump, CEO at [andyc@inspirecharityuk.org](mailto:andyc@inspirecharityuk.org)**

**Interviews will be held on Monday, 29<sup>th</sup> June 2026 and Tuesday, 7<sup>th</sup> July 2026 and we are looking for the candidate to start mid August 2026.**

We review every application carefully and, if we consider your profile a good match, we will contact you to invite you to take part in the interview process.

Shortlisting and interviews will take place while the advertisement is live, which may mean the position is closed early if suitable candidates are found.

**[info@inspirecharityuk.org](mailto:info@inspirecharityuk.org)**

**0330 055 0033**