



JOB DESCRIPTION

Title:	Volunteer Youth Worker
Reports to:	Project Manager
Hours of Work:	A regular commitment of hours each week/fortnight/month is preferred
Based at:	Ipswich Site: Lindbergh Road (IP3 9QX) Lowestoft Site: Colville House (NR33 9NB) Porch Project Youth Centre: Hadleigh (IP7 5AG)

To work as part of a small frontline team to deliver and support quality youth work, which engages young people, through informal learning opportunities that provide support, direction and empower participants to achieve their potential.

Key objectives of role:

1. Create and deliver safe, innovative ways to engage and reach young people, which are responsive to the needs of young people.
 2. Develop voluntary and trusting purposeful relationships to facilitate non-formal and informal education, to build 'soft' skills, 'hard' skills and empowers individuals.
 3. To take personal responsibility for the understanding and application of the Inspire values and the Youth Work Code of Ethics.
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Main Responsibilities:

1. Participate at drop-in sessions, detached youth work, mobile youth work and other activities in order to support young people, including evening and weekend sessions where required.
2. Ensure that youth work activities are safe, and all young people are treated with respect, where differences are valued and acceptance and understanding of others is promoted.
3. Participate in the delivery of youth work sessions, ensuring the safety and engagement of all participants, including responding to young people's challenging behaviour in line with codes of conduct.
4. Provide individual support, mentorship and coaching, which sets appropriate goals to address the individual's needs.
5. Work directly with individuals or small groups to facilitate personal, social, education and political development, which addresses their needs and supports them to develop the skills and confidence to make decisions and act on issues that affect their own lives, the lives of others, their communities and society.
6. Through one-to-one and group work empower young people to establishing goals, overcome challenges and signpost to other agencies who can offer additional support where required.
7. Support community-based projects which provide young people with avenues to express themselves, raise concerns and discuss their aspirations.
8. Ensuring that young people are partners and leaders, helping them gain influence over issues they are concerned about, including the vision, management, and delivery of youth work.
9. Assist with delivery of programmes of support to enable the young person to make choices about their present and future options, regarding education, training, health, employment, drugs & alcohol, sex and social situations.
10. Maintain a good understanding of the local area, including networking with local organisations, business, and community contacts in your area.
11. Adhere to Health, Safety and Safeguarding guidelines and ensure these are prioritised as part of the planning and delivery of sessions.



Person Profile:

Selection Criteria: A = Application Form I = Interview D = Desktop or other practical exercises	Essential or Desirable	Assessment Method (A, I, D)
Experience		
<ul style="list-style-type: none"> Proven experience of supporting young people aged 11-24 years of age to achieve their potential. 	D	A, I,
<ul style="list-style-type: none"> Experience of supporting young people with significant barriers, providing holistic support according to the individuals needs and a proven track record of successful interventions. 	D	A, I,
<ul style="list-style-type: none"> Previous experience of the delivery of youth work, outreach, outward bound activities or equivalent 	D	A, I
<ul style="list-style-type: none"> Experience of partnership working with relevant support organisations/agencies such as Job Centre Plus, SCC's Family Care Team, voluntary sector, other educational establishments and local authorities 	D	A, I,
<ul style="list-style-type: none"> Proven experience of engaging and supporting neurodivergent young people 	D	A, I,
<ul style="list-style-type: none"> Proven experience of delivering employability skills training and/or workshops 	D	A, I, D
<ul style="list-style-type: none"> Proven experience of delivering Information, Advice and Guidance (IAG) 	D	A, I, D
<ul style="list-style-type: none"> Proven experience inputting various elements of data/experience in data entry 	D	A,I,D
Qualifications:		
<ul style="list-style-type: none"> Youth Work Practice (Level 2 / Level 3 Certificate or Level 3 Diploma) 	D	A



<ul style="list-style-type: none"> Information, Advice and Guidance (IAG) – (Minimum of Level 2 Certificate) 	D	A
<ul style="list-style-type: none"> A good standard of education including GCSE grade A-C in English. 	D	A, I
<ul style="list-style-type: none"> Enhanced DBS Certificate (this is essential as part of the role and can be undertaken if the postholder does not already have a DBS Certificate). 	E	A, I
<ul style="list-style-type: none"> Full UK Driving License and access to own vehicle 	D	A, I
Skills:		
<ul style="list-style-type: none"> Ability to inspire, engage and build purposeful relationships with young people 	E	A, I, D
<ul style="list-style-type: none"> Presentation/Teaching Skills 	D	A, I, D
<ul style="list-style-type: none"> Good organisational and IT skills 	D	A, I, D
<ul style="list-style-type: none"> Ability to effectively plan, manage, monitor and take proactive action 	D	A, I,
<ul style="list-style-type: none"> Self-motivated and target driven. 	D	A, I
<ul style="list-style-type: none"> Ability to work to deadlines and agreed timescales. 	E	A, I
<ul style="list-style-type: none"> A willingness to work outside normal office hours when required 	E	A, I
<ul style="list-style-type: none"> A willingness to undertake additional training if required to support the role 	E	A, I